



THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Chathirampudukulam, Chidambaranagar - Vepemkulam Road

Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

CIRCULAR

CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE

(2021-2022)

Date: 06.08.2021

The following faculty members are deputed as members of Discipline Monitoring Committee for the academic year 2021 – 2022.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Dr. A. VIMALA EBENEZER, HoD/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ ENGLISH	MEMBER
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER
8.	Mr. SURYA MUTHUKUMAR, IV CSE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet on as and when required basis or twice in a year.


Principal

Circulated to All Committee Members.



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CIRCULAR

Date: 06.08.2021

This is to inform all Discipline committee members that there will be a meeting on 10.08.2021 at 11 a.m. to 12.00 p.m. in CSB Seminar Hall. All the committee members are asked to attend the meeting.

Agenda

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Online Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues


Co-ordinator


Principal

Circulated to all Departments HoDs and Committee members



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MINUTES OF DISCIPLINE MONITORING COMMITTEE (2021-2022)

Chaired by: Principal

Date: 10.08.2021

Venue: CSE Seminar Hall

Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Dr. A. VIMALA EBENEZER, HoD/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ ENGLISH	MEMBER	
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. SURYA MUTHUKUMAR, IV CSE	STUDENT REPRESENTATIVE	

Points Discussed: Chairman of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2021-22 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as incharge for break duty schedule

CSE Block – Mr. D. G. DAVID, AP/ CSE

ECE Block – Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block – Mr. E. SUBRAMANIAN, AP/EEE

CIVIL Block- Dr. A. VIMALA EBENEZER, HoD/CIVIL

MECH Block- Mr. R. SARAVANA KUMAR, AP/MECH



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- It was ordered to maintain discipline on the college grounds by Physical Director.
- Discipline to be maintained by the students in the college campus with respect to Covid-19 Pandemic.
- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.


Discipline Coordinator


Principal



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CIRCULAR

CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE (2022-2023)

Date: 02.08.2022

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2022 – 2023.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. T. KUMARAN, HoD/MECH	COORDINATOR
2.	Mr. S. RAJAMUNIYASAMY, AP/CIVIL	MEMBER
3.	Mr. D. G. DAVID, AP/ CSE	MEMBER
4.	Mr. S. ARUMUGAKANI, AP/EEE	MEMBER
5.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. V. ARUNACHALAM, SPORTS COORDINATOR	MEMBER
8.	Mr. V. KARTHICK, IV / CSE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet as and when required or twice in a year.


Principal

Circulated to All Committee Members.



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CIRCULAR

02.08.2022

As discipline committee meeting is going to be held on 09.08.2022 all the committee members are requested to attend the same in CSE Seminar hall at 10.30 am.

Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other


Coordinator


Principal

Circulated to all Departments HoDs and Committee members



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MINUTES OF DISCIPLINE COMMITTEE (2022-2023)

Chaired by: Principal

Date: 09.08.2022

Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. T. KUMARAN, HoD/MECH	COORDINATOR	
2.	Mr. S. RAJAMUNIYASAMY, AP/CIVIL	MEMBER	
3.	Mr. D. G. DAVID, AP/ CSE	MEMBER	
4.	Mr. S. ARUMUGAKANI, AP/EEE	MEMBER	
5.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. V. ARUNACHALAM, SPORTS COORDINATOR	MEMBER	
8.	Mr. V. KARTHICK, IV / CSE	STUDENT REPRESENTATIVE	

Points Discussed: Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2022-23 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department need to establish a break duty schedule in department level. After discussion, the following faculty members are deputed as in
-
- charge for break duty schedule

CSE Block –Mr. D. G. DAVID, AP/ CSE

ECE Block –Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block –Mr. S. ARUMUGAKANI, AP/EEE

CIVIL Block –Mr. S. RAJAMUNIYASAMY, AP/CIVIL

MECH Block –Mr. T. KUMARAN, HoD/MECH



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- It was instructed to maintain discipline during sports hours by Physical Director/Sports Coordinator.
- To maintain Discipline during the club activity and other events.
- All the students should wear their ID Cards while they enter in the campus until they leave the institutions.
- In case of any disciplinary issue in the class, the ID card will be confiscated from the student which will be kept in the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the custody of Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of students followed by disciplinary action recommended the committee.

The meeting came to the conclusion with the thanks extended by Chairperson.


Coordinator


Principal