



# THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Chathirampudukulam, Chidambaranagar - Vepemkulam Road

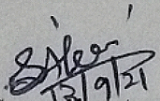
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

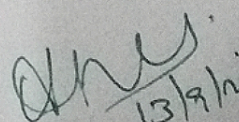
13.09.2021

## CIRCULAR- CONSTITUTION OF MAINTENANCE COMMITTEE

The following staff members are deputed as Members of Maintenance committee for the Academic Year 2021-22.

Members	Designation & Dept.	Responsibility
Mr. Arumuga Kani S	Asst. Prof. in EEE	Coordinator
Mr. Raja Muniyasamy S	Asst. Prof. in Civil	Member
Mr. Jeeva R	Asst. Prof. in CSE	Member
Mr. Arunachalam V	Asst. Prof. in ECE	Member
Mr. Prabakaran P	Asst. Prof. in Mech	Member
Mrs. Kanagavalli S	Asst. Prof. in S&H	Member

  
13/9/21  
Coordinator

  
13/9/21  
Principal

- Circulated to all Departments HoDs and Committee members





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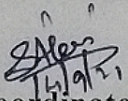
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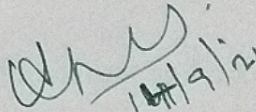
## CIRCULAR

This is to inform you that it is planned to conduct the Maintenance Committee meeting on 16.09.2021 at 01.00 p. m. in the CSE Main Laboratory for the academic year 2021-2022.

### Agenda:

1. Addressing by the coordinator.
2. To review the maintenance work of previous year 2020-21.
3. To review of opening stock and closing stocks of various laboratories
4. To review the library and departmental stock verification reports.
5. Make proper sanitization as mandatory for all entrants at the main gate.

  
Coordinator

  
Principal

- Circulated to all Departments HoDs and Committee members





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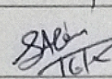
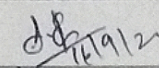
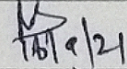
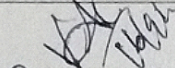
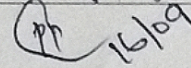
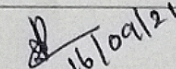
Date: 16.09.2021

## Minutes of Meeting of Maintenance Committee

Chaired by: Chair person

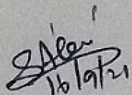
Venue: CSE Main Laboratory

### Members Present:

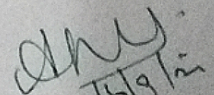
S. No	Name of the Member	Designation	Committee Role	Signature
1.	Mr. Arumuga Kani S	Asst. Prof. in EEE	Coordinator	
2.	Mr. Raja Muniyasamy S	Asst. Prof. in Civil	Member	
3.	Mr. Jeeva R	Asst. Prof. in CSE	Member	
4.	Mr. Arunachalam V	Asst. Prof. in ECE	Member	
5.	Mr. Prabakaran P	Asst. Prof. in Mech	Member	
6.	Mrs. Kanagavalli S	Asst. Prof. in S&H	Member	

### Points Discussed:

1. The role and the responsibilities has been explained to all the members and asked them to keep the records in their respective section.
2. The maintenance work reports of previous year 2020-21 are submitted for verification.
3. The stock registers of all labs are submitted to review of opening stock and closing stocks of various laboratories
4. The library stock verification report is submitted for verification.
5. Appropriate hand sanitization for all the visitors at all other entry points including offices, hostel, mess, Canteen, Class room and faculty room shall be made mandatory.



Coordinator

  
Principal





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Chathirampudukulam, Chidambaranagar - Vepenkulam Road  
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date: 02.12.2021

## CIRCULAR

This is to inform you that it is planned to conduct the Maintenance Committee meeting on 06.12.2021 at 01.00 p. m. in the EEE seminar hall for the academic year 2021-2022.

### Agenda:

1. Addressing by the coordinator.
2. To review the maintenance of the work previous semester.
3. To discuss about sanitization and social distance.
4. To review of class room and faculty room maintenance
5. To review of general maintenance.

Coordinator

Principal

- Circulated to all Departments HoDs and Committee members





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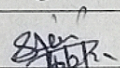
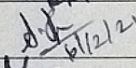
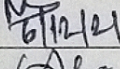
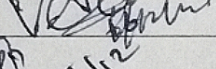

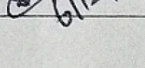
Date: 06.12.2021

## Minutes of Meeting of Maintenance Committee

Chaired by: Chair person

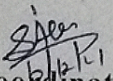
Venue: EEE seminar hall

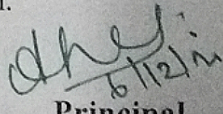
### Members Present:

S. No	Name of the Member	Designation	Committee Role	Signature
1.	Mr. Arumuga Kani S	Asst. Prof. in EEE	Coordinator	
2.	Mr. Raja Muniyasamy S	Asst. Prof. in Civil	Member	
3.	Mr. Jeeva R	Asst. Prof. in CSE	Member	
4.	Mr. Arunachalam V	Asst. Prof. in ECE	Member	
5.	Mr. Prabakaran P	Asst. Prof. in Mech	Member	
6.	Mrs. Kanagavalli S	Asst. Prof. in S&H	Member	

### Points Discussed:

1. The role and the responsibilities has been explained to all the members and asked them to keep the records in their respective section.
2. The maintenance work reports of previous semester are submitted for verification.
3. The stock registers of all labs are submitted to review of opening stock and closing stocks of various laboratories
4. The library stock verification report is submitted for verification.
5. The Chairperson insisted faculty members to provide sanitization for all students and advise students to maintain social distance.
6. The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator

  
Principal





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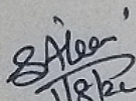
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

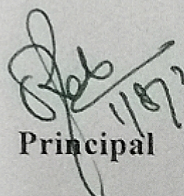
01.08.2022

## CIRCULAR- CONSTITUTION OF MAINTENANCE COMMITTEE

The following staff members are deputed as Members of Maintenance committee for the Academic Year 2022-23.

Members	Designation & Dept.	Responsibility
Mr. Arumuga Kani S	Asst. Prof. in EEE	Coordinator
Mr. Kumaran T	HoD in Mech	Member
Mr. Raja Muniyasamy S	Asst. Prof. in Civil	Member
Mr. Jeeva R	Asst. Prof. in CSE	Member
Mr. Arunachalam V	Asst. Prof. in ECE	Member

  
Coordinator

  
Principal

- Circulated to all Departments HoDs and Committee members





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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date: 02.08.2022

## CIRCULAR

This is to inform you that it is planned to conduct the Maintenance Committee meeting on 05.08.2022 at 02.00 p. m. in the CSE Main Laboratory for the academic year 2022-2023.

### Agenda:

1. Address by the coordinator.
2. To review the maintenance work of previous year 2021-22.
3. To review the opening stock and closing stocks of various laboratories.
4. To review the library and departmental stock verification reports.
5. To ensure proper sanitization as mandatory for all entrants at the main gate.
6. To review the structural maintenance periodically.

Coordinator

Principal

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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date: 05.08.2022

## Minutes of Meeting of Maintenance Committee

Chaired by: Chair person

Venue: CSE Main Laboratory

### Members Present:

S. No	Name of the Member	Designation	Committee Role	Signature
1.	Mr. Arumuga Kani S	Asst. Prof. in EEE	Coordinator	
2.	Mr. Kumaran T	HoD in Mech	Member	
3.	Mr. Raja Muniyasamy S	Asst. Prof. in Civil	Member	
4.	Mr. Jeeva R	Asst. Prof. in CSE	Member	
5.	Mr. Arunachalam V	Asst. Prof. in ECE	Member	

### Points Discussed:

1. The role and the responsibilities has been explained to all the members and asked them to keep the records in their respective section.
2. The maintenance work reports of previous year 2021-22 are submitted for verification.
3. The stock registers of all labs are submitted to review opening stock and closing stocks of various laboratories
4. The library stock verification report is submitted for verification.
5. Appropriate hand sanitization for all the visitors at all other entry points including offices, hostel, mess, Canteen, Class room and faculty room shall be made mandatory.
6. Review on the maintenance of structural submitted for verification.

Coordinator

Principal